

# CATS Detailed Animations

**Instructions:** Create a PowerPoint presentation (**Start Menu → PowerPoint 2016**) that has 2 slides with 15-20 step animation showing one CATS expectation being used correctly... and one not so much! 😊 You get to pick the setting of the animations = common areas, classrooms, Office/Library, computer lab, P.E. facilities or To and From School. You must use 2 different settings

1) Your title slide should have the title on this handout and the subtitle should be your name.

2) Use the **New Slide** button to add 2 more slides to your presentation. (**Home → Slides → New Slide**) Your titles should be the CATS expectation your scene will be about and whether it is the correct... or incorrect way to use CATS

3) Use **Online Pictures** to get images for your animations (**Insert → Images → Online Pictures**)

Search for good quality images... no resolution less than 800 pixels in most cases = you can filter out small images

4) Use whatever animations necessary to create your scene.

(**Animations → Animation or Advanced Animation**)

**Green star** = entrance effect = Make the picture appear

**Yellow star** = emphasis effect = Make the picture move in place or change colors

**Red star** = exit effect = Make the picture disappear

Lines = motion paths = Make the picture move around the slide

\*\*\*If you want to give one image 2 (or more) animations you must use the Add Animations button = looks like a **blue star** with a **green plus sign**

(**Animation → Advance Animation → Add Animation**) \*\*\*

5) Using the picture format tools (**Format → Adjust → Remove Background**) remove any backgrounds from your images.

6) Using the Animation Pane (**Animations → Advanced Animation → Animation Pane**) rearrange the order of the animations, set them to start automatically (**Right click on the animation → Start with previous or Start after previous**). Make sure you have the pictures in the right order before making them start automatically!!